University meal maximums per person (including tax and tip) are as follows:

<table>
<thead>
<tr>
<th>Meal</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$26</td>
</tr>
<tr>
<td>Lunch</td>
<td>$38</td>
</tr>
<tr>
<td>Dinner</td>
<td>$64</td>
</tr>
<tr>
<td>Light refreshment</td>
<td>$17</td>
</tr>
</tbody>
</table>

- You will not be reimbursed for alcoholic beverages, except when hosting a prospective faculty member. An itemized receipt that shows meal and alcohol purchases is required by UCSD. Please note the alcohol to be taken out of the reimbursement. If you attended a meal but were not the person who paid the bill, please be considerate of that person and reimburse him/her directly for the cost of your alcohol.

- UC Policy does not allow us to pay for the cost of a spouse’s meal, unless the expenditure serves a bona fide University business purpose (if he/she has a significant role in the proceedings or makes an important contribution to the success of the event).

- For colloquia, faculty coordinators are reimbursed for reception refreshments. As of 7/01/10, a guest list with the attendees is now required for reimbursement per “My Events.”

Suggested number of participants (includes Guest + Host) for Colloquia talk events:

- Dinner: not < 3, not > 6
- Lunch: not < 3, not > 6
- Coffee with Grad Students: no limit
- Colloquium Reception: no limit

Colloquia Visits – Length of Stay

- One (1) night hotel standard
- Two (2) nights hotel exception for special circumstances (with pre-approval) or if visitor is traveling from distant location, e.g. the East Coast
- Visitors who want to stay longer than 2 nights may be eligible for UCSD discounted rates (depending on availability) and extend their stay at their own expense.

Honoraria

- The Philosophy Department presently pays $200 honorarium to individuals participating in the colloquia program.
- The department uses State (19900A) funds to support the program. Given the restriction against using State funds to pay honoraria to UC faculty, the department does not offer an honorarium to speakers currently employed at any of the UC campuses.